



Dealing with Inappropriate Behaviour

The EEB1 policy on dealing with inappropriate behaviour conforms to the requirements of the European Schools (General rules of the European Schools 2014-03-D-14-en-7), specifically Articles 40-44. It is linked to the *EEB1 Behaviour Policy* and to the *Pupil Code of Conduct*.

Low-level interventions or discussions should be considered before applying formal sanctions.

Sanctions should never be taken if lesser measures or discussions can suffice. Sanctions and their hierarchy are given as a guide, and arrangements may be put in place each year or for a short period of time during the year, altering somewhat the information given in this document.

Sanctions are more likely to promote positive behaviour if pupils see them as fair. It is therefore advisable to:

- make clear we are dealing with the behaviour, rather than stigmatising the person
- avoid escalation to severe sanction as these should be reserved for the most serious or persistent behaviour
- take account of individual needs, age and understanding, including educational support
- avoid whole group sanctions that punish everyone
- choose sanctions that are a consequence of the behaviour, e.g. finishing work at break for missed homework
- use sanctions that help the pupil learn from mistakes
- if appropriate use sanctions to put right the harm caused
- never give a humiliating or degrading sanction
- use sanctions in a calm, controlled and consistent way
- impose sanctions as quickly as possible

Our school has a clear and visible hierarchy of sanctions and all staff are responsible for ensuring that good behaviour is demanded at all times.

The aim of the school policy on sanctions is to provide a framework whilst allowing staff the discretion to respond flexibly to specific incidents.

It is expected that decisions involving the application of sanctions in serious cases will be communicated to the school community.

	Examples of Behaviour	Possible Sanctions
Level 1 (all staff)	<ul style="list-style-type: none"> • Poor behaviour in school • Running/shouting in corridors • Bad language • Inappropriate physical contact • Litter or eating in classrooms • Inappropriate dress 	<ul style="list-style-type: none"> • Reprimand • Confiscate card • Report to the Advisors or class teacher (as appropriate)
Level 2a (teachers)	<ul style="list-style-type: none"> • Disruption • Failure to produce homework • Poor effort in class • Minor damage to school property • Not having materials or agenda • Bad behaviour (insolence, defiance, rudeness) 	<ul style="list-style-type: none"> • Detention • Extra work • Parental contact • Confiscate card • Complete an incident report for the administration (if necessary)
Level 2b (educational advisors)	<ul style="list-style-type: none"> • Repeated poor effort/work in class • Missing lessons • Repeated lateness • Disruptive behaviour • Bad behaviour • Smoking in school • Misuse or damage of school property 	<ul style="list-style-type: none"> • Reprimand • Detention • Parental contact • Community duties • Daily report
Level 3 (Principal Educational Advisor)	<ul style="list-style-type: none"> • Persistent bad behaviour • Repeated disruptive behaviour • Theft • Persistent lateness • Repeated absences/truancy • Refusal to attend detention • Serious misuse of school property • Major breaches of the school rules or Code of Conduct 	<ul style="list-style-type: none"> • Official school detention • Issue of a 'red card' • Parental contact • Community Duties • Daily report • Incident record • Compensation for damage caused
Level 4 (Deputy Head)	<ul style="list-style-type: none"> • Violence • Vandalism • Persistent provocation • Repeated absences • Systematic absences • Major breaches of the school rules or Code of Conduct 	<ul style="list-style-type: none"> • Red card • Official school detention • Issuing of a warning by the Headmaster • Community duties • Individual behavior plan • Message to parents • Internal exclusion
Level 5 (Director)	<ul style="list-style-type: none"> • Serious breaches of the rules or Code of Conduct • Any matter requiring temporary suspension or exclusion • Any matter where pupil safety is threatened • Serious and persistent bad behaviour • Any matter where the Disciplinary Board may have to become involved 	<ul style="list-style-type: none"> • Internal exclusion • Temporary exclusion • Issuing of an Official Warning • Convening of a Disciplinary Board • Other strategies or sanctions, including the involvement of external agencies (police, social services...)
Level 6 (The Disciplinary Board)	The Disciplinary Board will be convened in accordance with Article 44 of the General Rules	

It is expected that the cycle pedagogical coordinator, School Psychologist, SEN Coordinator, or assistant deputy director of secondary cycle will be involved where appropriate

Confiscation: All staff have the right to confiscate inappropriate items:

- Any item posing a threat to others
- Any item posing a health and safety threat
- Any item which is illegal

If an item is confiscated it should be given to the Level Educational Advisor, a written record made and kept until the item is returned and the parents informed.

Community Duties could include helping with important jobs in school such as: picking up litter, cleaning the cafeteria or canteen, cleaning desks or classrooms

Internal exclusion is between 8:10 and 15:50 and the pupils will work on his/her normal lessons but in a separate area (e.g. the villa or the chateau)