***To hand in to the Principal Class Teacher no later than Friday 8th September 2017.***

Please note:

* Any pupil who exits the school will not be allowed to re-enter, apart from students who possess a green card. (So leaving school before 15:45 prohibitsthe pupil from returning to take the school bus; to have a red card therefore means that you remain on the EEBI site until the bus departs at the end of the day.)
* An early departure will ONLY be permitted in case of an emergencyor a medical visit, based on a **specific request by e-mail** from the parents to the Educational Advisor for your child’s year.
* Any pupil trying to or succeeding in leaving without permission, by taking advantage of a large outflow of pupils which makes the checking of individuals difficult, is acting contrary to school rules and shall be dealt with accordingly.

There are 3 different cards:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Card and relevant year | Colour of card | Presence compulsory P1 to P9, or until the end of lessons on Wednesdays and Fridays. | May arrive later and leave earlier depending on timetable\* | Exit authorised during lunch time (P6-P7, depending on lessons). |
| S1 to S5\*\* | Red | ✓ |  |  |
| S1 to S5\*\* | Yellow |  | ✓ |  |
| S6, S7\*\* | Green |  | ✓ | ✓ |

I, the undersigned\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Surname, First name), legal representative of the pupil \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Surname, First name), in class (year, section) S\_\_\_\_\_\_\_\_\_ , declare to release the Management of the European School of Uccle from responsibility once the child has left school according to the rights granted by his/her exit card.

**I choose the card (*please circle*): RED YELLOW GREEN**

**Date: / / 2017**

**Signature** **of the legal representative:**